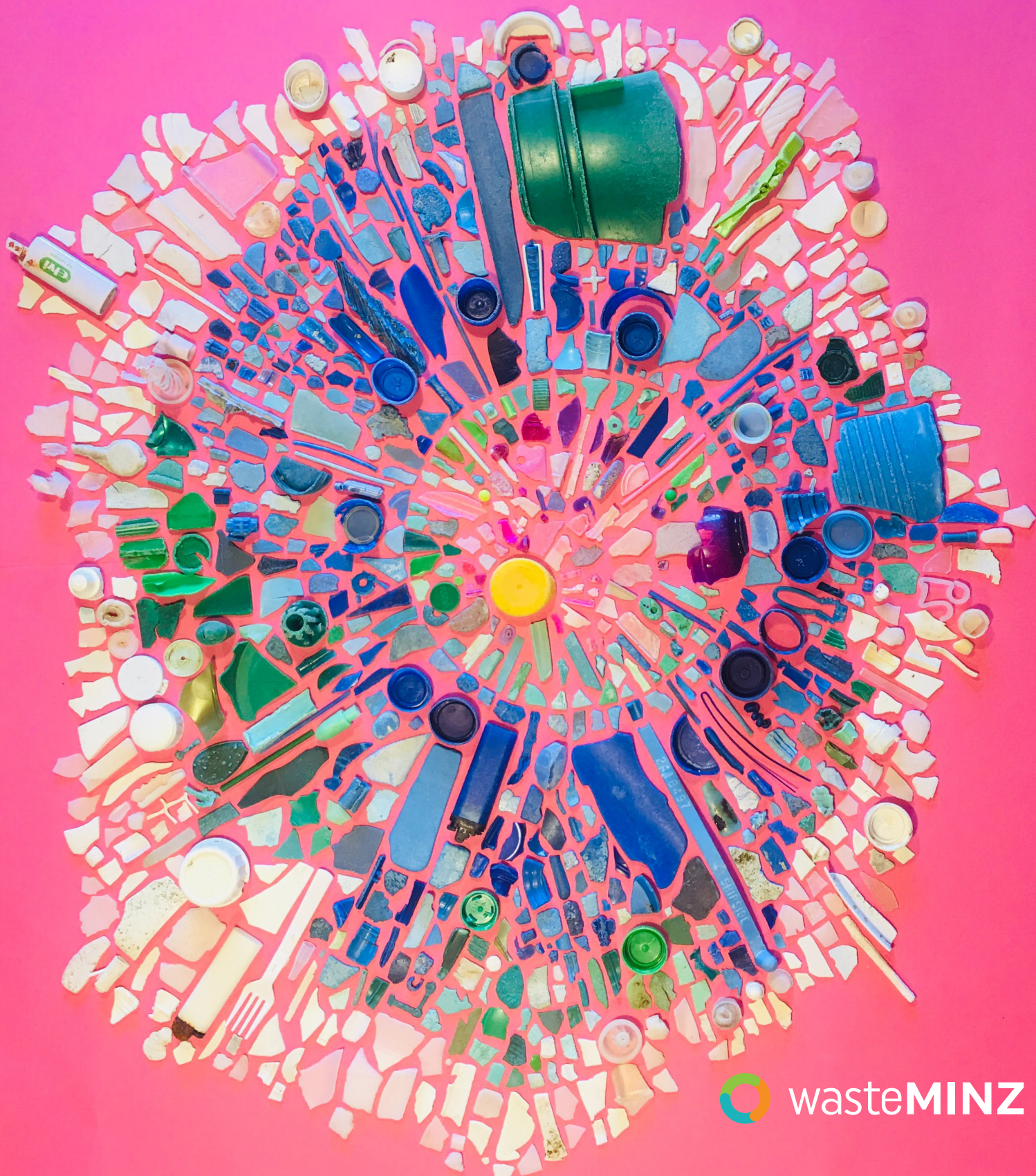


Annual Report **2020|2021**



ABOUT US

WasteMINZ is the leading professional body for the waste, resource recovery and contaminated land sectors in New Zealand, representing more than 1500 members - from small operators to large councils and companies.

We have an in-depth understanding of the issues of importance to our members to achieve a sustainable, circular economy. Our sector groups are at the forefront of raising standards and developing knowledge in waste, resource recovery and contaminated land management.

WHAT WE DO

WasteMINZ provides a credible voice to shape policy, develop industry best practice and inform our members on topical areas of interest to do with waste, resource recovery and contaminated land management. To achieve this we work closely with industry, central and local government and government agencies.

We author and contribute to research, provide professional development via workshops, seminars and an annual conference, facilitate networking across the industry, and advance the issues of importance to our members.

STRATEGIC FOUNDATIONS

The WasteMINZ *Strategic Foundations* document sets out our guiding principles. As well as our purpose, vision and mission, the document also covers our strategic foundations, values and messaging.

The latest version is available here: bit.ly/WMZ-FD

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WASTEMINZ BOARD

WasteMINZ is governed by a Board that consists of six members who are elected by the organisation's financial members. Any financial member can be nominated to serve on the board. Board members serve for a term of two years, with elections for three board positions held each year. The chair of WasteMINZ is chosen from the Board by the elected board members.



Wayne Plummer CHAIR
| EnviroNZ
wayne.plummer@enviroz.co.nz



Parul Sood DEPUTY CHAIR
| Auckland Council
parul.sood@aucklandcouncil.govt.nz



Alice Grace
| Morrison Low & Associates
a.grace@morrisonlow.com



David Howie
| Waste Management NZ
dhowie@wastemanagement.co.nz



Todd McLeay
| Smart Environmental
todd.mcleay@smartenvironmental.co.nz



Alec McNeil
| Marlborough District Council
alec.mcneil@marlborough.govt.nz

CHAIR'S MESSAGE

With the world still grappling with the effects of the Covid-19 pandemic over the past 12 months, Aotearoa is still the only place I would feel comfortable living in at this time. While 2021 has been a very challenging year, we have generally been able to go about our lives with only minimal disruptions. We should be very grateful.

WasteMINZ has also had its challenges this past year. Our single largest source of income — the annual conference — was unable to be held face-to-face in 2020. Thanks to the exceptional foresight of previous WasteMINZ boards, however, we had a strong balance sheet, including cash reserves, for such an eventuality. I would like to thank my fellow board members Parul Sood, Alice Grace, Alec McNeil, David Howie, and Todd McLeay for your continued hard work and support over the past year.

WasteMINZ would not be the organisation it is if it didn't have such an exceptional team. I would sincerely like to thank Janine and the entire WasteMINZ staff for managing the organisation through a very uncertain, financially challenging, and ever-changing environment.

Over the past 12 months, we have continued to provide a diverse range of services to our members, including:

- regular e-newsletter
- monthly CLM Digest
- quarterly magazine
- sector-specific webinars
- study tours
- specialist workshops.

We have also pioneered some new events. The first national Food Waste Summit, held in collaboration with Champions 12.3 in March, was a huge success.

The highlight, however, was undoubtedly the Be The Change Summit in October. The

organisation and planning that went into hosting a virtual summit, with nine hubs across New Zealand as well as international speakers, is not to be underestimated. The event went fantastically well and was a credit to all involved.

The sector groups continue to be the foundation of WasteMINZ, and the forums through which we support you, our members. It is these groups that have driven change in the past and will continue to do so. The board continues to support this model and is constantly aiming to keep abreast of new opportunities for involvement.

There are many success stories coming out of the work of the sector groups — be it individually, or collectively where views align. The Waste Disposal Levy review was a good example of this, where the views of the various sector groups were presented to the Ministry for the Environment which subsequently resulted in change. Other initiatives and projects completed in the past year, or still underway, include standardising kerbside collection, the container return scheme, the right to repair, regulations for trade in plastic waste, regulations for storing tyres outdoors, and phasing out single-use plastic products and packaging.

Our industry has numerous pieces of key legislation currently under review, including the Resource Management Act 1991, the Waste Minimisation Act 2008, the Litter Act 1979, the New Zealand Waste Strategy,

the 30-year Infrastructure Strategy, and the Climate Change Commission's report on transitioning to a resilient, low emissions Aotearoa. Our sector groups have been, and will continue to be, the voice of our members in each of these reviews. Please get involved if you want to make an impact or have a say.

As I have previously said, WasteMINZ is your organisation. The team is here to represent you and strives to continuously improve all aspects of waste management, resource recovery and contaminated land management. We welcome your feedback on how we can add even more value.



Wayne Plummer
Board Chair, WasteMINZ

OUR YEAR IN REVIEW

These are the key projects progressed from July 2020 to June 2021.

Our thanks to all the members who have participated through the sector group structure – notably those who generously gave their time and expertise as members of the steering committees and working groups, and as board champions.

BEHAVIOUR CHANGE

BOARD CHAMPION

Todd McLeay
Smart Environmental

586 INTERESTED
MEMBERS

This sector group supports two key projects: Love Food Hate Waste and Plastic Free July Aotearoa.

Love Food Hate Waste

The key theme at the end of 2020 was #lovealist where people were reminded of the importance of using a list when shopping to save time, money and reduce food waste. Short videos and photo posts were created to demonstrate different ways to write a shopping list. For the rest of the year, we used a social media campaign with themes such as recipes that use whole ingredients or were single serve.

Plastic Free July Aotearoa

For the 2020 campaign, Plastic Free July Aotearoa was impacted by Covid-19 with some stores refusing to let people bring their reusable shopping bags into stores or use their reusable containers for meat and deli products. In the large supermarkets the bulk bin sections were closed. Compared to 2019 when the public was excited about the ban on plastic bags finally being implemented, public sentiment was very much focused on staying safe not on reducing their use of plastic. An online launch event was held with 407 people registering for tickets and a range of speakers presenting on topics such as how to run a plastic free birthday party and how to make kawakawa balm. By the end of July almost 6000 Kiwis had signed up to take the Plastic Free July challenge, which was an increase of 12.7% from the previous year.

CONTAMINATED LAND MANAGEMENT

STEERING COMMITTEE

Alice Grace BOARD CHAMPION

Morrison Low & Associates

Graham Aveyard

Environment Canterbury Regional Council

Graham Corban

Hill Laboratories

James Corbett

Auckland Council

James Court

BP Oil New Zealand

Michelle Begbie

Waikato Regional Council

Natalie Webster

Pattle Delamore Partners

Rachel Rait

Department of Conservation

Timothy Dee CHAIR

Fulton Hogan

The Contaminated Site Safety Certificate course was developed in 2019 and Vertical Horizonz NZ (VHNZ) was appointed as the training provider. In July–August 2020 seven pilot workshops were delivered in Auckland, Wellington, Christchurch, Queenstown and Arrowtown. In October 2020 a new agreement was signed with VHNZ and ALGA for workshops going forward. Additional workshops were held in Auckland and Christchurch in December 2020.

The Residential Lead working group continues to build relationships with key stakeholders including Kāinga Ora, the Ministry of Health, Massey University and Soil Safe Aotearoa. The group has prepared a draft document summarising international data and meta-analyses.

The Asbestos Disposal working group is in the process of drafting a module 'Disposal of low level asbestos-contaminated soil at a landfill' which will be incorporated into the existing asbestos disposal guidelines. The module will be reviewed by WorkSafe, revised and then be released for public consultation. The completed module will be presented at the 2021 WasteMINZ conference.

The CLM sector group steering committee continues to engage with the Ministry for the Environment. A Ministry for the Environment representative attended the November 2020 steering committee meeting, asking the steering committee to identify some key priorities that it would like to collaborate with the Ministry for the Environment on. In January 2021, the steering committee prepared a list of issues/projects they would like to collaborate with the Ministry for the Environment on.

The Ministry for the Environment's contaminated land team presented an update on their work programme and the RM reform process at the CLM Networking event (April 2021) in Auckland.

The steering committee issued a formal letter to the Ministry for the Environment, identifying areas within the sector that could be strengthened by RM reform and offering to form a 'Contaminated Land Reference Group' to provide support to his contaminated land team in May 2021. A response was received from the Ministry for the Environment in June accepting the steering committee's offer to provide feedback during the RM reform process.

At the November 2020 steering committee meeting, the steering committee prioritised developing guidance on historical coal tar contamination in roading basecourse material for both industry and councils. Formation of a working group to prepare this guidance document is underway.

The steering committee made a submission to the Ministry for the Environment's consultation on 'Managing the trade in mercury and mercury product: New Zealand's approach to ratifying the Minamata Convention'.

The monthly CLM digest was delivered electronically to 460+ members per issue, to keep these practitioners current with the latest news and research.

CLM networking events were held at Tonkin + Taylor in Auckland (April 2021) and Hill Laboratories in Hamilton (June). Our thanks to the hosts.

463 INTERESTED MEMBERS

DISPOSAL TO LAND

STEERING COMMITTEE

Alec McNeil BOARD CHAMPION

Marlborough District Council

Bernice Chapman

Environmental Consultants Otago

Dave Bull

HAIL Environmental

Fiona Smith

AB Lime

Ian Kennedy

Waste Management NZ

Joanne Ferry CHAIR

Tonkin + Taylor

Laurence Dolan

EnviroNZ

Marcus Herrmann

RILEY Consultants

Stephen Gardner

Environment Canterbury

In the first half of 2020, the Ministry for the Environment appointed a reference group to review the waste acceptance criteria (WAC) for organic and inorganic contaminants into Class 3 and 4 landfills. The reference group met in August 2020 to review the proposed WAC and concluded that further work was needed to identify proposed limits for total petroleum hydrocarbon (TPH) WAC. This work has been completed and a report setting out the new WAC for Class 3 fills and revised WAC for Class 4 fills was released in June 2021. Consultation is being considered by the Ministry for the Environment because of the proposed changes.

The Disposal to Land steering committee met with the Ministry for the Environment in July 2020 to discuss their concerns with the changes to the waste disposal levy and how the steering committee could assist the Ministry for the Environment with the implementation process. The steering committee identified a number of areas it could work with the Ministry for the Environment on and terms of reference were agreed to. Meetings were initially held six-weekly; this was changed to bimonthly in June 2021 by mutual agreement.

The steering committee submitted a formal letter to the Hon David Parker (November 2020) stating the industry's concerns regarding the changes from the consultation draft of the NES:Freshwater to the final regulations, which included changes in the definition of natural wetlands and the change in activity status for all earthworks to 'prohibited'. The steering committee received a response from the Ministry for the Environment with an update on their plans on addressing the industry's concerns in May 2021. The

letter specified that the Ministry for the Environment would provide cabinet with a detailed proposal to address these concerns and that public consultation would be held on the proposal. The steering committee expects to make a submission during the consultation period.

The steering committee made a submission on the Climate Change Commission's 2021 Draft Advice for Consultation.

493 INTERESTED MEMBERS

HEALTH AND SAFETY

STEERING COMMITTEE

Ajith Fernando

Reclaim

Greg Dearsly

First 4 Safety

Guy Smith

CHAIR

Waste Management NZ

Jason Harvey

Smart Environmental

Mark Devantier

InterGroup

Warwick Jaine

Auckland Council

Wayne Nicholl

EnviroNZ

Wayne Plummer

BOARD CHAMPION

EnviroNZ

The steering committee has agreed that the review of the *Health and Safety Guidelines for the Solid Waste and Resource Recovery Sector* will be a rolling review, scheduled over the next 3-5 years.

Part 1: introduction of legislation and regulations. Part 2: generic modules and waste collection modules in 2021. Part 3: materials recovery facilities and resource recovery parks in 2022. A desktop review is underway to reflect updated legislation and regulation. A working group has been established to review and update where necessary the generic and waste collection modules.

WasteMINZ has successfully facilitated two workshops since being asked by Waka Kotahi NZ Transport Agency last year to assume responsibility for facilitating the Kerbside Collection Traffic Leader (KCTL) training programme. More dates are set for November 2021. KCTL training material will be reviewed and the course material will be updated by the working group post CoPTTM review/release.

WasteMINZ contributed to a review of *New Zealand Guide for Temporary Traffic Management - NZGTTM (CoPTTM)* with a new Section 1 to be established which outlines procedures to enhance the safety of specific mobile operations. This has special relevance to the waste industry involved with kerbside collections. Waka

Kotahi NZ Transport Agency were in full support of the working group's proposal to have this replaced. This will be finalised and released before the revised CoPTTM is released in 2022.

A working group on lithium-ion batteries was established in May 2021 and will produce communication for councils, collectors and the public to promote the need for collection networks over three stages. The working group has created clear messaging to assist local government with their community engagement. Stage two will focus on a targeted message to the collectors such as supermarkets and retailers.

Key stakeholders including representatives from the waste industry, WorkSafe, ACC, NZ Police, Eroad, Brake.org.nz and Waka Kotahi NZ Transport Agency have met to develop a public awareness road safety campaign. The 12 month campaign is due to be launched, November 2021.

410

INTERESTED
MEMBERS

ORGANIC MATERIALS

STEERING COMMITTEE

Alec McNeil BOARD CHAMPION

Marlborough District Council

Chris Purchas CHAIR

Tonkin + Taylor

Daniel O'Carroll

Living Earth

Daniel Yallop

EnviroNZ

Joe Buist

Revital Group

Kate Parker

Scion

Lisa Hack

SLR Consulting

Liz Stanway

Xtreme Zero Waste

Paul McGuire

Envirofert

This sector group contributed to the WasteMINZ Summit in 2020 with a keynote speaker and a panel discussion facilitated by the sector group's chair on creating a circular economy for organics.

Towards the end of 2020, there was a renewed focus on the issue of clopyralid in compost. As well as contributing to a Consumer NZ investigation into the issue, articles were written for *Builders & Contractors* and *NZ Landscaper Magazine* to raise awareness of this issue. The sector group steering committee is also continuing to liaise with the EPA over the issue, in the hope it will take further measures to regulate this chemical.

The sector group contributed to The Packaging Forum's use case on compostable packaging, (May 2020) and Chris Purchas, as the sector group steering committee chair, took part in the webinar. The steering committee continued supporting the compostable packaging trial being conducted by Crown Research Institute 'Scion' and connected it with the Magazine Publishers' Association so the two trials could use the same methodology to test home compostable packaging.

Preliminary investigations have also begun on the presence of PFAS (per- and polyfluoroalkyl substances) in composting. International studies have suggested it is an emerging contaminant of concern in compost. This is because PFAS has been used to repel oil and water from fibre-based compostable packaging.

The group made a submission on the Climate Change Commission's recommendations.

670

INTERESTED
MEMBERS

PRODUCT STEWARDSHIP

STEERING COMMITTEE

Alec McNeil

Marlborough District Council

Alexandra Kirkham CHAIR

Auckland Council

David Howie BOARD CHAMPION

Waste Management NZ

Hannah Blumhardt

New Zealand Product Stewardship Council

Juhi Shareef

Tourism Holdings (th)

Michael Dudley

TechCollect NZ

Peter Thompson

The Formary

Rob Wilson

EcoCentral

Sarah Clare

3R Group

Product stewardship featured at the WasteMINZ Summit in 2020 with panel discussions on what an e-waste product stewardship scheme and a plastics packaging product stewardship scheme could look like. Updates were presented on the regulated product stewardship schemes for tyres, refrigerants and other synthetic greenhouse gases, agricultural chemicals and their containers, farm plastics, e-waste and large batteries.

The Battery Industry Group (B.I.G.) project was initiated by Juhi Shareef, then at Vector, with Duncan Wilson from Eunomia as lead researcher and co-ordinated by WasteMINZ. It submitted its final report to the Ministry for the Environment in April with a proposed product stewardship scheme for large batteries.

A new steering committee was elected in October 2020. Its first task was to refine the strategic plan and develop a new work plan. The work plan has a focus on communicating product stewardship, as well as coordinating opportunities for WasteMINZ members to feed into the development of regulated product stewardship schemes where possible. To date the sector group has produced an infographic about the impact a product stewardship scheme could have in practise for all stakeholders.

The sector group provided articles for *revolve* magazine, and hosted a webinar for Usedfully on a proposed product stewardship scheme for textiles.

The sector group made a submission on the Climate Change Commission's recommendations.

294 INTERESTED MEMBERS

TERRITORIAL AUTHORITIES' OFFICERS FORUM

STEERING COMMITTEE

Andre Erasmus

Kawerau District Council

Angela Atkins

Hastings District Council

Eilidh Hilson

Christchurch City Council

Jennifer Elliot

Wellington City Council

Kimberley Hope

New Plymouth District Council

Kirsty Quickfall

Hamilton City Council

Parul Sood

 BOARD CHAMPION

Auckland City Council

Sophie Mander

 CHAIR

Queenstown Lakes District Council

The TAO Forum in 2020 was online and well attended with over 100 TAOs participating over a day. Subjects discussed included updates from the Ministry for the Environment, regional infrastructure, updates to the Waste Manifesto, reviews of the waste strategy and WMA, standardising kerbside collections, and more.

Surveys were conducted on what types of data territorial authorities (TAs) are collecting (with a response rate of 72% of all TAs), illegal dumping of rubbish, and on diversion rates and composition of recycling.

As part of the Rethinking Rubbish and Recycling campaign, a Can I recycle this? game was rolled out on recycle.co.nz's Facebook page in March 2021. Over 6000 people played the game to test their recycling knowledge. In addition, 12 short videos provided by Visy were shared through social media to provide tips about how to recycle properly.

Colmar Brunton also conducted further research with 24 'fluctuators and followers'. These people were part of an online initiative where they had to upload a video demonstrating their recycling system and then answer a series of questions. The research demonstrated different attitudes towards recycling and what messages would motivate them to recycle better. This research is to be used for the final campaign for Rethinking Rubbish and Recycling.

The TAO Forum has been kept busy with submissions on central government programmes of work such as the proposed reporting requirements for territorial authorities, the Climate Change Commission's draft recommendations, and the Infrastructure Commission's proposed national infrastructure strategy. A representative from the TAO Forum has been actively involved in the co-design of the regulated e-waste product stewardship scheme and is ensuring territorial authorities have the opportunity to input into this scheme.

250 INTERESTED MEMBERS




OUR YEAR IN REVIEW

REPRESENTATION

The board chair and chief executive met with Minister Eugenie Sage, Associate Minister for the Environment, July 2020 and had an initial meeting with Hon David Parker, February 2021 following the 2020 general election about the change of ministerial responsibility for the environment portfolio.

ADVOCACY

The following submissions were made during the 2020–21 period by the WasteMINZ sector groups. If you wish to read the submissions in their entirety, open this PDF in Adobe Acrobat Reader and click the attachment paperclip. 

BEHAVIOUR CHANGE

NZ Infrastructure Commission State of Play Resource Recovery and Waste report

CLM

Managing the trade in mercury and mercury product: New Zealand's approach to ratifying the Minamata Convention'

DISPOSAL TO LAND

- NZ Infrastructure Commission State of Play Resource Recovery and Waste report
- Climate Change Commission's 2021 Draft Advice for Consultation.
- Letter to Minister Parker NES:Freshwater

HEALTH AND SAFETY

CoPTTM review programme – Waka Kotahi NZ Transport Agency

ORGANIC MATERIALS

- Climate Change Commission's 2021 Draft Advice for Consultation
- NZ Infrastructure Commission State of Play Resource Recovery and Waste report
- The Ministry for the Environment's Moving away from hard to recycle plastics and single use plastic items

PRODUCT STEWARDSHIP

- Climate Change Commission's 2021 Draft Advice for Consultation
- NZ Infrastructure Commission State of Play waste and resource recovery report
- The Ministry for the Environment's Moving away from hard to recycle plastics and single use plastic items

TAO FORUM

- Climate Change Commission's 2021 Draft Advice for Consultation
- Infrastructure Commission's proposed national infrastructure strategy
- NZ Infrastructure Commission State of Play Waste and Resource Recovery report
- The Ministry for the Environment's Moving away from hard to recycle plastics and single use plastic items
- MBIE's Building for climate change 2020
- The Ministry for the Environment's Consultation on managing the trade on in mercury and mercury

ORGANISATIONAL DEVELOPMENT

PERSONNEL

This year has seen significant change within the WasteMINZ team. There have been personnel movements within the communications advisor role, Jenny Marshall left after eight years to join the Ministry for the Environment as a senior policy analyst, and Nic Quilty left the waste, resource recovery and CLM sector after 12 years to take a position within health. These changes of senior people within the team led to a reallocation of roles. Sarah Pritchett and Sharmaine Oakley have taken on additional sector group responsibilities and are delivering to a high standard. Tess Brothersen joined

COMMUNICATIONS

WASTEMINZ MENTIONED



MAIN MEDIA OUTLETS



WE ISSUED 20% OF OUR OWN MEDIA RELEASES



1986
FOLLOWERS
↑ FROM 1873

326x
EACH POST
VIEWED ON
AVERAGE



1710
FOLLOWERS
↑ FROM 1318

1979
PAGE VIEWS
↑ FROM 1355

the team in March 2021 to manage the Disposal to Land and Contaminated Land Management sector groups. Elaine Patton joined in March 2021 to fulfil a newly created events coordinator role with the primary responsibility for the management and delivery of the WasteMINZ annual conference. Thank you to all the sector group chairs who have been so supportive and welcoming to our team in their new roles.

Business systems were improved with the implementation of the client management system (CRM) which has been fully integrated to streamline our member engagement, communications, event management and finance functions.

Business continuity planning was followed with Covid-19 lockdowns between 12 August and 23 September 2020, 14-22 February 2021, 28 February and 7 March, and 23-29 June 2021.

As with the previous March 2020 lockdown, the team responded positively to provide seamless access and engagement with members during these challenging times, working across government agencies to support our members in their delivery of essential services. We recognise the sacrifices the team made to continue to serve WasteMINZ members during this time.

ADDITIONAL PROJECTS

BE THE CHANGE SUMMIT, OCTOBER 20

Due to continued uncertainty regarding the ability to host public gatherings, the WasteMINZ Board accepted the CE's recommendation to change the format of the annual conference to an online summit. As confidence grew with decreased alert levels, the opportunity to host members at nine hubs nationwide enabled members to come together safely to engage in the summit online programme, with the chance to participate in workshops and network face-to-face.

The membership responded very positively to the summit with 354 registrations across the two-day programme. Thank you to all our hub sponsors and members for their support of this event. It is hoped that WasteMINZ' 2021 conference will be able to be held face-to-face, over four days in Hamilton, subject to public health guidelines and Covid-19 pandemic management.

SECTOR CONSULTATION WEBINAR SERIES

WasteMINZ channels were increasingly utilised by the Ministry for the Environment, Ministers, and other government agencies to inform and consult with the wider waste, resource recovery and contaminated land sectors.

Our General Election 2020 debate brought together the environmental spokespeople for the six main parties and they were asked probing questions by MC Patrick Smellie.

We hosted two NZ Infrastructure Commission: State of play, waste and resource recovery webinars.

WEBINARS 1400 ATTENDEES

PROPOSED E-WASTE PRODUCT STEWARDSHIP SCHEME (2 SESSIONS)

86

WASTEMINZ AND USEFULLY - RECOMMENDATIONS TO THE NZ GOVERNMENT FROM THE CLOTHING AND TEXTILE INDUSTRY

89

WASTEMINZ INFRASTRUCTURE COMMISSION CONSULTATION

64

EMPLOYEE HEALTH & FITNESS FOR DUTY WEBINAR

13

MFE WEBINAR "DEVELOPING DATA REPORTING REQUIREMENTS FOR TAS"

46

LOVE FOOD HATE WASTE WEBINAR FOR TAO'S

30

FINDING A SOLUTION FOR THE SAFE AND RESPONSIBLE COLLECTION AND DISPOSAL OF SMALL BATTERIES

85

IF THE POLLUTER DOESN'T PAY, WHO DOES?

50

WASTE DISPOSAL LEVY WEBINAR - ASK YOUR QUESTIONS OF MFE

200

SOFT PLASTIC OR A HOME COMPOSTABLE WRAP - THE DILEMMA OF CHOOSING A PROTECTIVE COVERING FOR MAGAZINES

55

COVID-19 UPDATE WEBINAR (ALERT LEVEL 2 & 3)

100

REDUCING THE IMPACT OF PLASTIC ON OUR ENVIRONMENT

115

TURNING WASTE INTO GOLD

61

HEALTH & SAFETY WEBINAR: COPTTM & KCTL TRAIN THE TRAINER REVIEW

45

GENERAL ELECTION DEBATE

197

REDUCING WASTE: A MORE EFFECTIVE WASTE DISPOSAL LEVY

97

UPPING OUR GAME: COMPLIANCE TRANSFORMATION UNDER THE WASTE MINIMISATION ACT

67

The NZ Climate Change Commission presented its recommendations for the waste sector.

The Ministry for the Environment presented to members on two consultations – Reducing the impact of plastic on our environment and the impact of the Waste Disposal Levy expansion.

CoPTTM (NZTA) changes affecting waste operations were covered also to a more niche audience.

INAUGURAL FOOD WASTE SUMMIT, MARCH 2021

The first national food waste summit Te Hui Taumata Moumou Kai o Aotearoa took place in collaboration with NZ Food Waste Champions 12.3. The day was a great success with stakeholders from all parts of the food chain represented, with the Auckland venue at full capacity. The workshop sessions fed into the NZ Food Waste Champions 12.3 Food Waste Reduction Roadmap, which was launched in April 2021.

STUDY TOUR MAY 2021

21 representatives from a diverse cross section of WasteMINZ members, travelled through the middle of the North Island to visit and glean information from innovative and progressive organisations who have re-purposed, recycled, and reused products into useable items that would have traditionally ended up in landfill. The tour visited; Pan Pacific Forestry, BioRich, Hastings Wastewater Treatment Plant, Hawk Packaging, Alto Plastic, Budget Plastics, NuFuel, Oji Fibre Solutions, Flight Plastics, Remarkit Solutions, Earthlink, and Tip Shop at the Southern Landfill in Wellington.

FINANCIAL PERFORMANCE FY21

Due to Covid-19 and associated public health warnings, a change in format was required for the annual conference, to mitigate risk for the 550 plus face-to-face delegates.

This had an approximate \$400k negative impact on revenue and was largely responsible for the \$102k deficit reported for FY21. Whilst this was not ideal, it should be noted that prudent financial management and growth in membership resulted in a better than originally budgeted position of a deficit of \$186k.

BUDGET FY22

While we explore other sources of revenue, we remain heavily reliant on the annual conference as the key source of income for WasteMINZ. Given the current uncertainty around Covid-19, we have adopted a conservative budget for FY22 resulting in a small deficit before a returning to a positive financial position in FY23. We have sufficient cash reserves in place to manage through this challenging time, and remain upbeat about holding a face-to-face conference in FY22.



Janine Brinsdon
Chief Executive, WasteMINZ

WASTEMINZ STAFF

JULY 2020 TO JUNE 2021



Nic Quilty
Sector Group Manager

Contaminated Land Management, Disposal to Land, and Health & Safety sector groups
(left January 2021)



Janine Brinsdon
Chief Executive



Karyn Scherer
Communications Advisor
(left July 2021)



Jenny Marshall
Sector Group Manager

Behaviour Change and Organics Materials sector groups, and Territorial Authorities' Officers Forum
(left November 2020)



CJ Dooner
Corporate Services Manager



Tess Brothersen
Sector Project Manager
Disposal to Land and Contaminated Land Management sector groups
(started March 2021)



Sharmaine Oakley
Sector Group and Membership Coordinator
Health & Safety sector group



Elaine Patton
Events Coordinator
(started March 2021)



Sarah Pritchett
Sector Project Manager

TAO Forum, Behaviour Change, Organic Material and Product Stewardship sector groups



Danelle Clayton
Communications Advisor
(left December 2020)

STATEMENT OF PURPOSE

The Institute is committed to promoting and developing waste management practices which protect the environment and provide for the sustainable use of natural resources for the benefit of all New Zealanders.

APPROVAL OF ACCOUNTS

The Board have approved the Financial Statements of the Waste Management Institute New Zealand Incorporated (WasteMINZ) for the year ended 30 June 2021 on pages 19 to 25.

The notes and accounting policies form an integral part of these financial statements and should be read in conjunction with the Auditor's Report.

Signed on behalf of the Board:



Wayne Plummer
CHAIR
15 September 2021



Parul Sood
DEPUTY CHAIR
14 September 2021

STATEMENT OF FINANCIAL PERFORMANCE

for the year ended 30 June 2021

INCOME	2021	2020
Conference Registration	133,672	404,242
Conference Other Income	0	5,522
Conference Sponsorships	21,453	106,800
Conference Trade Exhibit	2,035	159,610
	<hr/>	<hr/>
	157,160	676,174
EXPENSES		
Conference General Costs	17,669	53,848
Conference Audio Visual Equipment Hire	21,605	39,286
Conference Trade Exhibits	0	17,106
Conference Insurance	0	3,454
Conference Venue and Catering	23,302	136,888
Conference Travel, Accommodation and Transport	2,798	11,970
Conference Wages and Salaries	81,840	82,535
	147,213	345,087
Conference Profit	<hr/>	<hr/>
	9,947	331,087
INCOME		
Marketing and Advertising	30,867	29,837
Workshops	63,397	16,052
Membership Fees	303,941	277,874
Love Food Hate Waste	31,067	27,424
Sundry Income	890	350
Rethink, Rubbish and Recycling	132,899	199,073
Standardising Kerbside Recycling Project	0	117,012
Strategic Investment Fund	50,000	23,689
B.I.G. Income	145,138	1,419
Funded Projects	15,424	15,972
Interest Received	808	4,360
Credit Fee Charged	647	919
	<hr/>	<hr/>
Total Income	785,026	1,045,067

	2021	2020
LESS EXPENSES		
Accident Compensation Corporation	1,211	1,630
Accountancy Fees/Audit Fees	8,659	5,487
Bank Charges	1,641	1,148
B.I.G. Expenses	116,941	1,419
Bad Debt	0	240
Employment Expenses	15,125	12,924
Insurance	4,144	4,489
IT and Website Expenses	31,171	15,324
Legal Expenses	446	0
Love Food Hate Waste	28,087	24,444
Marketing and Advertising	1,624	2,495
Members Benefit	999	0
Motor Vehicle Expenses	3,877	3,735
Members Networking and Board Expenses	8,788	11,096
Office and General Expenses	10,380	9,875
Postage and Courier	172	1,330
Printing and Stationery	7,924	9,153
Project Fees	15,386	8,841
Recovery of Debt	0	1,032
Rent and Rates	15,789	15,643
Rethink Rubbish and Recycling	110,661	188,303
Revolve Magazine	23,405	30,333
Sector Group Expenses	195,126	206,021
Standardise Kerbside Recycling Project	0	74,036
Strategic Investment Fund Expenses	0	37,586
Study Grant	4,411	2,159
Subscriptions and Memberships	4,182	7,909
Telephone, Tolls and Internet	3,106	3,620
Travel and Accommodation	2,883	5,545
Wages and Salaries	237,849	258,619
Covid19 Wage Subsidy	(30,918)	(46,378)
Workshop Expenses	34,841	9,963
Total Expenses	857,909	906,871
Net Surplus (Deficit) Before Depreciation	-72,883	138,196

Less Depreciation Adjustments		
Depreciation as per Schedule	23,866	26,939
Net Depreciation Adjustment	23,866	26,939
Fringe Benefit Tax	5,444	4,491
Tax Payable	173	3,730
Tax Penalties	0	0
NET SURPLUS (DEFICIT) FOR YEAR	-102,366	103,035

STATEMENT OF MOVEMENTS IN GENERAL & STRATEGIC FUNDS

for the year ended 30 June 2021

	2021	2020
GENERAL FUND AT START OF PERIOD	834,152	754,804
Strategic Investment Fund	0	2
Total Funds Start of Period	834,152	754,806
Movement in Strategic Investment Fund		
Opening Balance	13,666	2
Transferred from General Fund	36,334	37,354
Money Spent from Strategic Investment Fund as approved by Board	50,000	23,689
Ending Balance of Strategic Investment Fund	0	13,666
Movement in General Fund		
Opening Balance	834,152	754,804
Transferred to Strategic Investment Fund	(50,000)	(37,354)
Balance Retained Earnings	784,152	717,450
Net Surplus (Deficit) for Year	-102,366	103,035
Total Recognised Revenues and Expenses for the Year	-102,366	103,035
GENERAL FUND AT END OF PERIOD	681,786	834,152

STATEMENT OF FINANCIAL POSITION

for the year ended 30 June 2021

GENERAL FUNDS	2021	2020
Retained Earnings	681,786	834,152
Represented by:		
CURRENT ASSETS		
Cheque and Call Accounts	282,920	500,813
Petty Cash	51	21
Total Cash and Bank	282,972	500,834
Accounts Receivable	80,084	99,165
Prepayments	35,442	7,194
	115,525	106,359
Current Assets	398,498	607,194
CURRENT LIABILITIES		
GST Due for Payment	7,542	13,360
Fringe Benefit Tax	1,712	717
Accounts Payable	37,073	45,151
Accounting and Audit Fees	4,375	3,800
Sundry Accruals	6,594	14,848
PAYE Liability	13,304	12,319
Holiday Pay Accrual	28,554	38,150
Conference Income Prepaid	20,625	0
Membership Fees Prepaid	6,200	100
TA Collaborative Fund	58,595	104,577
B.I.G. Project	17,883	46,582
Advertising Income Prepaid	0	862
Income Received in Advance	1,587	0
KCTL Warrant Card	800	0
Visy Project	0	3,658
Love Food Hate Waste	39,634	33,465
Tax Payable	902	3,165
	245,379	320,753
Surplus in Working Capital	153,120	286,441
FIXED ASSETS		
Net Book Value as per Schedule	528,668	547,710
	681,786	834,152

NOTES TO THE FINANCIAL STATEMENTS

STATEMENT OF ACCOUNTING POLICIES

1 REPORTING ENTITY

The financial statements presented here are for the entity Waste Management Institute New Zealand Incorporated. Waste Management Institute New Zealand Incorporated is incorporated as a board under the Incorporated Societies Act. The Financial Statements of Waste Management Institute New Zealand Incorporated are Special Purpose Financial Statements which have been prepared based on the requirements of external users of the financial statements and its members.

2 MEASUREMENT BASE

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on an historical cost basis have been used, with the exception of certain items for which specific accounting policies have been identified.

3 CHANGES IN ACCOUNTING POLICIES

There have been no changes in accounting policies. All policies have been applied on bases consistent with those used in previous years.

4 SPECIFIC ACCOUNTING POLICIES

The following specific accounting policies which materially affect the measurement of financial performance and the financial position, have been applied:

(a) Differential Reporting

Waste Management Institute New Zealand Incorporated is a qualifying entity in that it qualifies for Differential Reporting as it is not publicly accountable and there is no separation between the owners and the governing body.

All Differential Reporting exemptions have been applied.

(b) Fixed Assets & Depreciation

The entity has the following classes of fixed assets:

Office Equipment

Motor Vehicle

Land and Building

All fixed assets are initially recorded at cost with depreciation being deducted on all tangible fixed assets other than freehold land, in accordance with rates set out in the Income Tax Act 2007.

(c) Goods & Services Tax

The Statement of Financial Performance and Statement of Cashflows (where included) have been prepared so that all components are stated exclusive of GST. All items in the Statement of Financial Position are stated net of GST, with the exception of Accounts Receivables and Payables.

(d) Income Tax

A provision has been made for Fringe Benefit Tax Payable.

A provision has been made for Tax Payable on non member earnings.

Waste Management Institute New Zealand Incorporated is eligible for the income tax deduction as a non-profit body afforded by the IRD.

(e) Receivables

Receivables are stated at their estimated realisable value. Bad Debts are written off in the year in which they are identified.

(f) Investments

Investments are carried at the lower of cost and net realisable value. Where in the opinion of the Board there has been a permanent reduction in the value of the investments, this has been brought to account in the current period.

5 OPERATIVE COMMITMENTS

The society has an operating lease commitment with Fuji Xerox for one year. \$2,942.64 for 2021/2022 year.

6 RELATED PARTY DISCLOSURES

The governance of the society is not aware of any related party transactions requiring disclosure.

7 COMPARATIVE FIGURES

The comparative figures cover the Financial Year Ended 30 June 2020.

8 AUDIT

These financial statements have been subject to audit, please refer to the Auditor's Report.

9 SUBSEQUENT EVENTS

No subsequent events in 2022.

10 SECURITIES AND GUARANTEES

There was no overdraft as at balance date nor were any facilities arranged.

INDEPENDENT AUDITOR'S REPORT

To the MEMBERS of the WASTE MANAGEMENT INSTITUTE NEW ZEALAND INC.

Report on the Special Purpose Financial Statements

Unqualified Opinion

We have audited the special purpose financial statements of the WASTE MANAGEMENT INSTITUTE NEW ZEALAND INC on pages 3 to 8 which comprise the statement of financial position as at 30 June 2021, the statement of movements in general funds, the statement of financial performance for the year ended, the statement of accounting policies and other explanatory information.

In our opinion the financial statements on page 3 to 8 present fairly the financial position of the WASTE MANAGEMENT INSTITUTE NEW ZEALAND INC as at 30 June 2021 and its financial performance for the year ended on that date in accordance with the requirements of the Special Purpose Framework used by For-Profit-Entities [SPF-FPE] issued in New Zealand (NZ) by the NZ Accounting Standards Board relevant to reporting financial position and profit and loss for small to medium entities reporting on income tax special purpose reports.

Basis for an Unqualified Opinion

We conducted our audit in accordance with International Standards on Auditing (NZ ISAs). Our responsibilities under those standards are further described below in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the organisation in accordance with Professional and Ethical Standard 1 (Revised) *Code of Ethics for Assurance Practitioners* issued by the NZ Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We obtained sufficient and appropriate audit evidence on which to base our opinion.

Other than in our capacity as auditor we have no other relationship with, or interests in the WASTE MANAGEMENT INSTITUTE NEW ZEALAND INC.

Restriction on responsibility

This report is made solely to the members, as a body, in accordance with the entity's constitutional requirements. Our audit work has been undertaken so that we might state to the members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the members as a body, for our audit work, for this report, or for the opinions we have formed.

Governance Board Responsibility for the Financial Statements

The governance board is responsible for determining that the SPF-FPE framework is acceptable in the entity's circumstances, for the preparation of financial statements, and for such internal control as the director determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the governance board is responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to

- obtain reasonable assurance about whether the special purpose financial statements as a whole are free from material misstatement, whether due to fraud or error; and
- to issue an independent auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (NZ) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these special purpose financial statements.

We are also required to apply the explanatory guide (EG) A1.

As part of an audit in accordance with ISAs (NZ), we exercise professional judgement and maintain professional scepticism throughout the audit. We are also:

- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- conclude on the appropriateness of the use of the going concern basis of accounting by the board. Based on the audit evidence obtained, no material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report, and no assurances are provided for any future events or conditions which may cause the entity to cease to continue as a going concern.
- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by governance.

We communicate with the governance board, regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

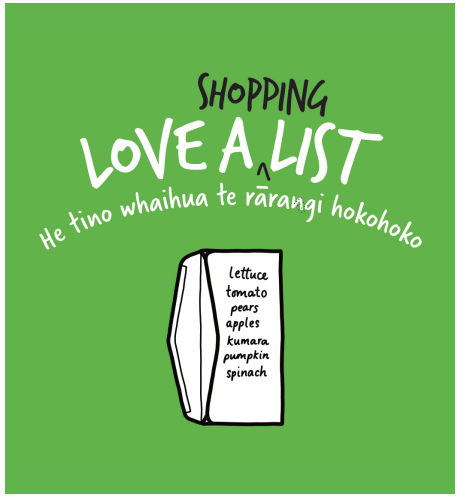
AUDIT INTEGRITY

Audit Integrity Ltd

Chartered Accountants

East Tamaki, Auckland

9 August 2021



WASTEMINZ MEMBERS

AS AT 30 JUNE 2021

Thank you to our members for their ongoing support. We have developed a cost effective 'plus one' sliding scale to maximise the number of members per organisation which is having good impact in the FY22 period.

PLATINUM

AUCKLAND COUNCIL

MINISTRY FOR THE ENVIRONMENT

TONKIN + TAYLOR

GOLD

3R GROUP

EARTHCARE ENVIRONMENTAL

ENVIROWASTE

O-I NEW ZEALAND

SMART ENVIRONMENTAL

TONKIN + TAYLOR

VIP PLASTIC PACKAGING

VISY RECYCLING NZ

WASTE MANAGEMENT NZ

WSP

SILVER

AURECON NZ

CIVIC CONTRACTORS

COCO-COLA AMATIL

DUNEDIN CITY COUNCIL

ENVIRONMENT CANTERBURY

FONTERRA

FOODSTUFFS NZ

FULTON HOGAN

GEOFABRICS NZ

INTERGROUP

MANCO

MARLBOROUGH CITY COUNCIL

NEW PLYMOUTH DISTRICT COUNCIL

NZ SAFETY BLACKWOODS

OJI FIBRE SOLUTIONS

OMARUNUI LANDFILL

PATTLE DELAMORE PARTNERS

PLASBACK

PURPOSE FILL WASTE & RECYCLING

SCION RESEARCH

SIMS RECYCLING SOLUTIONS

STANTEC

THE PACKAGING FORUM

WARD DEMOLITION

WASTENET SOUTHLAND

WOOLWORTHS NZ

BUSINESS PLAN

1 JULY 2021-30 JUNE 2022 (FY22)

To follow are the headline projects for the coming 12 months. Detailed information is available via WasteMINZ sector group structure and communication platforms.

BUSINESS CONTINUITY PLANNING - COVID-19 IMPACT

Create a flexible organisation not just a flexible working environment
Continue to focus on the health & safety and wellbeing of the WasteMINZ staff
Robust financial management and control to protect WasteMINZ' financial viability
Proactively seek additional funding streams to remove WasteMINZ' reliance on the annual conference revenue.

MAJOR PROJECTS

WasteMINZ Tomorrow, Today Conference, November 2021
Support the development and delivery of all sector group work programmes
Standardising Kerbside Collection - further member consultation regarding implementation
Rethinking Rubbish and Recycling - delivery of stage three of the three-year project
Lithium-Ion Batteries - progress the establishment of national collection and logistics network

MEMBER PROFESSIONAL DEVELOPMENT

Ongoing webinar programme
Waste industry specific health and safety training programme development
Kerbside Collection Traffic Leader (KCTL) programme management
Contaminated Site Safety Certificate training programme review and expansion

MEMBER COMMUNICATION AND CONNECTIVITY

Undertake a review of all communication channels to increase WasteMINZ and our members share of media presence
Greater control over targeted social and digital media messages
Grow all membership classes across representative sectors.
Increase use of the member portal and directory service

REPRESENTATION AND CONSULTATION

Give members a voice across the following key projects:
Waste Disposal Levy expansion, implementation, and resultant investment options
New Zealand Waste Strategy
Regulatory review of the Waste Minimisation Act 2008
Emission Reduction Plan
Mandatory product stewardship programme design and implementation
Collaborate with the Ministry for the Environment to increase focus on contaminated land management issues
Establish a new Recycling & Resource Recovery sector group (C&D, C&I, Municipal)



ADDRESS

Unit 2, 5 Orbit Drive
Rosedale
Auckland 0632

DATE OF FORMATION

7 November 1989

INCORPORATED SOCIETIES

NUMBER 450155

AUDITOR

Integrity Audit

BANKERS

ASB Bank, Constellation Drive

CONSULTING ACCOUNTANT

Paul Cordingley, Cordacc Services

wasteminz.org.nz

